

HOW TO SUBMIT A GRAND ROUNDS PRESENTATION FOR THE NAN ANNUAL CONFERENCE



Submission Deadline: Wednesday, April 8, 2026

1 [Click here](#) to access the submission site.

2 **Create an account:** please click on the Create an Account button. This will ask you to create a submission account in Cadmium – the submission portal for NAN2026.

3 Once you are logged in, click on "Click here to begin a new submission"

The screenshot shows a user dashboard with several sections:

- EVENT INFORMATION:** NAN 2026 Scorecard, October 14 – 17, 2026 (Wednesday – Saturday), Hilton Chicago, Chicago, Illinois, United States. Includes a "Contact the Event Organizer" link.
- YOUR PROFILE:** Katie Smith, Smart, Affiliation: NAN, Logins: 4, Log Out, and a "View / Edit Your Profile" link.
- SUBMIT FEEDBACK:** A message stating "We always welcome feedback, and we want to hear what you like and what can be improved." with a "Feedback Form" link.
- SUBMISSION:** A section with a summary "(You have 1 complete submission, 0 incomplete submissions, and 0 withdrawn submissions)". It features a prominent orange circle around the link "Click here to begin a new submission". Below this, there is a "Test - Poster Presentation" with a status of "Complete (Submitted 12/17/2025, 5:19 PM)" and two buttons: "Preview Submission" and "Resend Submission Confirmation Email".
- FREQUENTLY ASKED QUESTIONS:** A section with links for "Frequently Asked Questions (PDF)", "Emerging Research Abstracts (PDF)", and "Poster Submission Requirements (PDF)".

4

Enter your submission title. Titles are limited to 75 words or less. Please use "Title Case" (This is an Example of Title Case) when entering your submission title.

The screenshot shows the top navigation bar for NAN 2026, including the logo, dates (OCTOBER 14-17, 2026 | HILTON CHICAGO | CHICAGO, IL), and links for Home, Log Out, Conference Details, and Technical Support. Below the navigation bar is a breadcrumb trail: Home / New Submission. The main content area features a green plus icon and the text "START A NEW SUBMISSION" with a "Submit" button. A light blue box prompts the user to "Provide a title for your submission and choose your submission type." The "Submission Title" field is highlighted with a red circle. Below it is a "Submission Type" dropdown menu with the text "-- Select Submission Type --" and a "Submit" button.

5

Enter your submission type. Select "Grand Rounds Presentation" from the dropdown menu. Then, click the "Submit" button.

The screenshot shows the same submission page as above, but with the "Submission Title" field filled with "Test - Grand Round" and the "Submission Type" dropdown menu highlighted with a red circle. The dropdown menu shows "Grand Rounds Presentation" selected. The "Submit" button is visible at the bottom of the form.

6

You are now ready to begin inputting the details of your submission. Your submission task list tracks the required information you must include with your submission. You may complete the tasks in any order and do not have to complete all of the tasks in one session. Click "Primary Author" to begin.



TASK LIST

Save Submission

You must complete each of the tasks listed below before you can present your abstract. No changes will be accepted after July 15, 2025.

[Test - Grand Round](#)

Submission ID: 2319696

Submission Type: Grand Rounds Presentation

Submission Status: Active

New submission was successfully added.



1. [Primary Author](#)

Click here to add the primary author to this submission.



2. Co-Author List

Click here to add co-authors to this submission.



3. Research Attestation Statements

A series of agreement statements about the research being submitted.

7

Enter the Primary Author's first name, last name, email, and select the "Primary Author" field.



NAN 2026

OCTOBER 14-17, 2026 | HILTON CHICAGO | CHICAGO, IL

[Home](#) | [Log Out](#)

[Conference Details](#) | [Technical Support](#)

[Home](#) / [Submission](#) / [Tasks](#) / [Edit Primary Author Task for 'Test - Grand Round'](#)



EDIT PRIMARY AUTHOR TASK FOR 'TEST - GRAND ROUND'

Save Author

Please list the primary author for this submission and enter their information, then please click on their name to submit additional details.

* Indicates a required field

Add New Author

First Name *

Last Name *

Email *

Presenter Roles *

Please select at least one Presenter Role

Primary Author

Add Author

Author List

You must have 1 author

You must have 1 primary author for this submission.

8 Click "Add Author"

Home | Log Out Conference Details | Technical Support

Home / Submission / Tasks / Edit Primary Author Task for 'Test - Grand Round'

 EDIT PRIMARY AUTHOR TASK FOR 'TEST - GRAND ROUND' Save Author

Please list the primary author for this submission and enter their information, then please click on their name to submit additional details. * Indicates a required field

Add New Author

First Name * Last Name * Email *

Presenter Roles *
Please select at least one Presenter Role

Primary Author

Add Author

Author List
You must have 1 author
You must have 1 primary author for this submission.
No Authors have been added.

Save Author

9 Click "Edit Profile" to finish completing the contact information portion.

Home | Log Out Conference Details | Technical Support

Home / Submission / Tasks / Edit Primary Author Task for 'Test - Grand Round'

 EDIT PRIMARY AUTHOR TASK FOR 'TEST - GRAND ROUND' Save Author

Please list the primary author for this submission and enter their information, then please click on their name to submit additional details. * Indicates a required field

You have typed in an email address for someone who already has a profile. They have been added to this submission. You can click their name to edit their details, or click the blue 'communication' icon to the left of their name in order to invite them to fill out their profile for this submission.

Author List
You must have 1 author
You must have 1 primary author for this submission.

1 Test Test, PHD
Trainee, NAN
Profile completed ✔
Presenter Role: Primary Author

Edit Test Test's Profile Remove Test Test

Save Author

10

Enter the Author's position, affiliation, and credentials. Then select the Author's NAN membership type from the dropdown.

Prefix: [dropdown] Office Phone: [text] Address Line 1: [text]
First Name *: [text] Cell Phone: [text] Address Line 2: [text]
Middle Initial: [text] Fax: [text] Address Line 3: [text]
Last Name *: [text] Email Address *: [text@domain.com] City: [text]
Suffix: [text] State: [dropdown: -- Select State/Province --]
Pronouns: he/him/his she/her/hers they/their/theirs Self-describe. Zip: [text]
Country: [dropdown: United States]

Professional Information
Position (max character 100) *: [text: Trainee] (highlighted with orange circle)
Affiliation *: [text: NAN]
Credentials *: [text: PhD]
Presenter Role *: There can only be 1 Primary Author. Primary Author
What is your NAN membership type? *: [dropdown: -- Select One --]

11

Click "Continue"

United States [dropdown]

Professional Information
Position (max character 100) *: [text: Trainee]
Affiliation *: [text: NAN]
Credentials *: [text: PHD]
Presenter Role *: There can only be 1 Primary Author. Primary Author
What is your NAN membership type? *: [dropdown: Professional]

[button: Continue] (highlighted with orange circle)

12 Click "Save Author"

Home | Log Out

Conference Details | Technical Support

Home / Submission / Tasks / Edit Primary Author Task for 'Test - Grand Round'

EDIT PRIMARY AUTHOR TASK FOR 'TEST - GRAND ROUND'

Save Author

Please list the primary author for this submission and enter their information, then please click on their name to submit additional details.

* Indicates a required field

Author List

You must have 1 author
You must have 1 primary author for this submission.

1 Test Test, PHD
Trainee, NAN
Profile completed ✓
Presenter Role: Primary Author

Edit Test Test's Profile Remove Test Test

Save Author

13 You are now ready to input the co-author(s) information for your submission. Click "Co-Author List"

[Test - Grand Round](#)

Submission ID: 2319696
Submission Type: Grand Rounds Presentation
Submission Status: Active

Primary Author task was successfully completed on Wednesday, January 7, 2026, 4:41 PM
Please complete as much of the information as you can and then press the 'Continue' button.

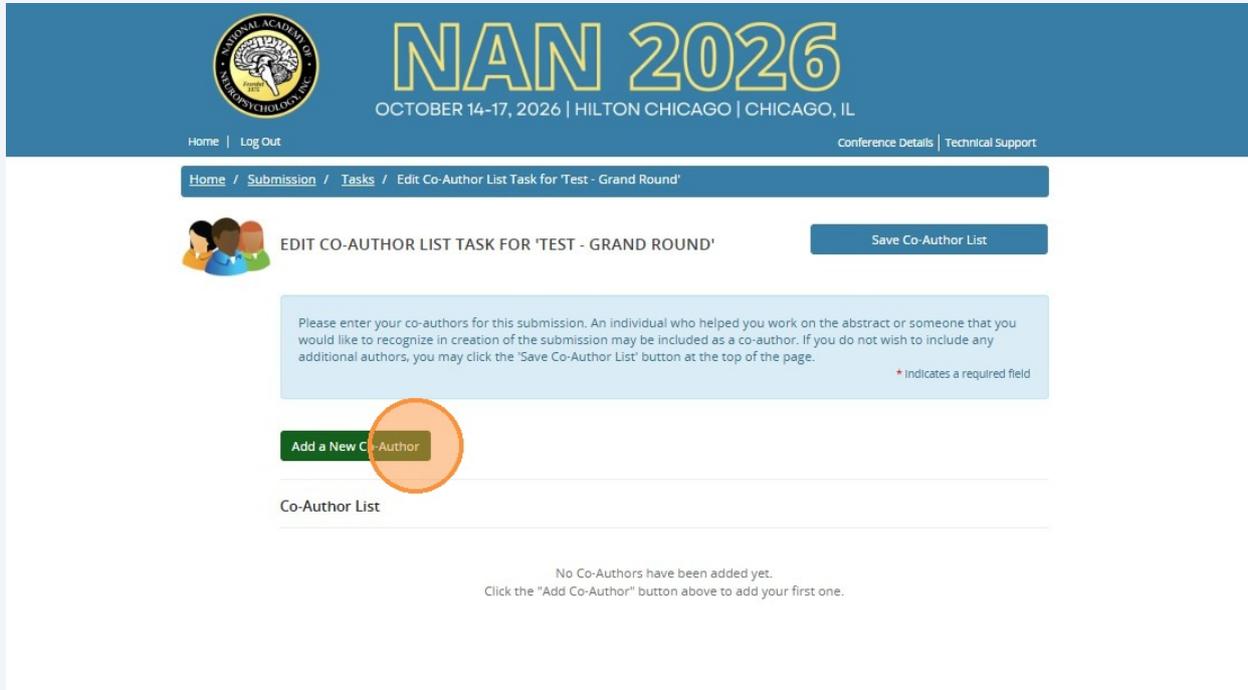
1. Primary Author
Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add the primary author to this submission.

2. Co-Author List
Click here to add co-authors to this submission.

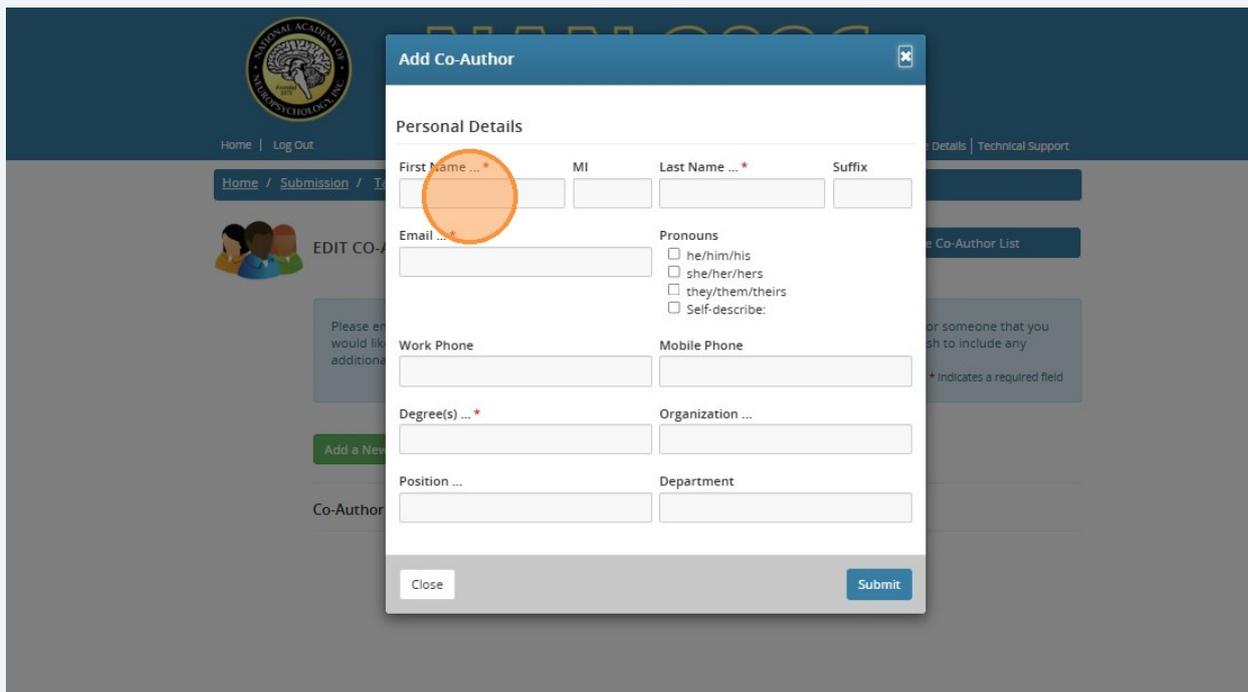
3. Research Attestation Statements
A series of agreement statements about the research being submitted.

4. Abstract Submission Details - Grand Rounds Presentation
Submit information about your abstract.

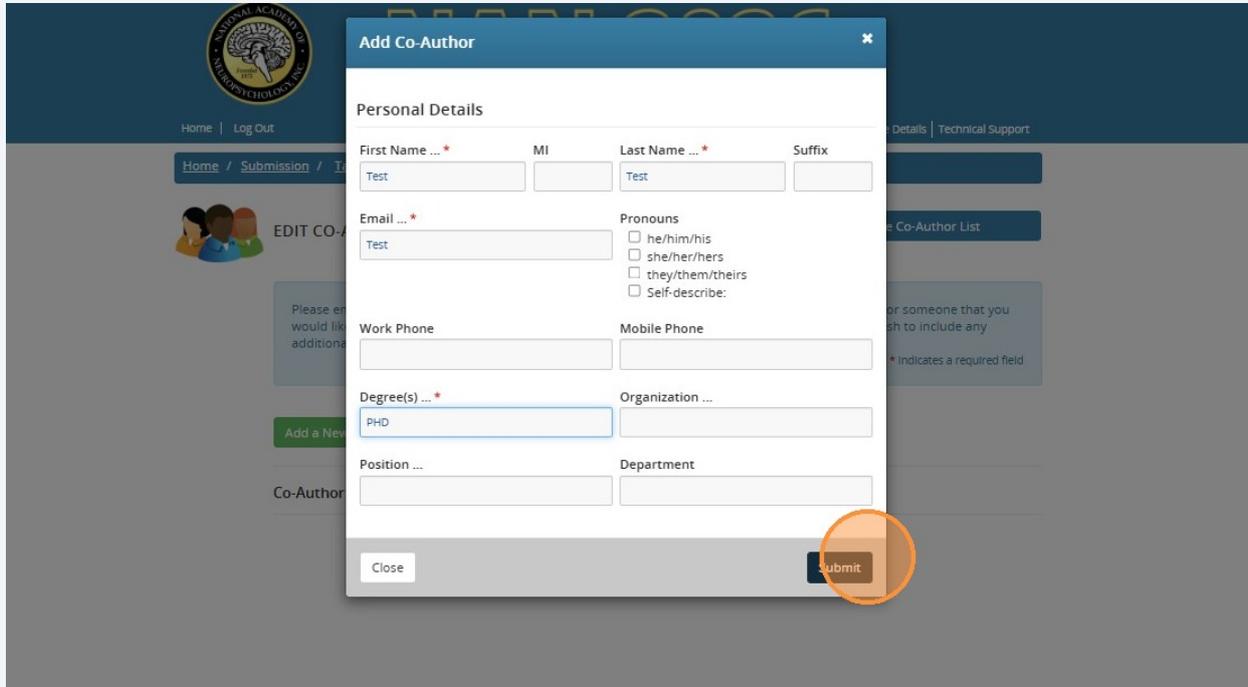
14 Click "Add a New Co-Author"



15 Enter Co-Author's first name, last name, email, and degree(s).



16 Click "Submit"

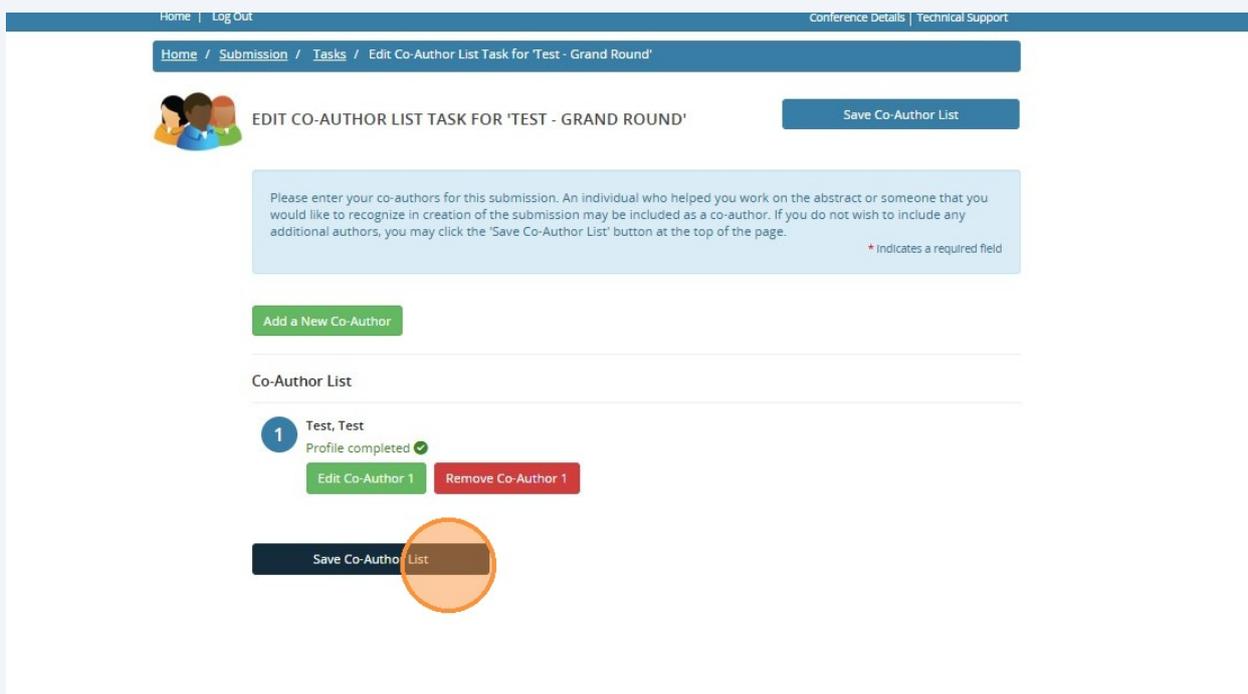


The screenshot shows a modal window titled "Add Co-Author" with a close button in the top right corner. The form is titled "Personal Details" and contains the following fields:

- First Name ... * (Text input: Test)
- MI (Text input)
- Last Name ... * (Text input: Test)
- Suffix (Text input)
- Email ... * (Text input: Test)
- Pronouns (Radio buttons: he/him/his, she/her/hers, they/them/theirs, Self-describe:)
- Work Phone (Text input)
- Mobile Phone (Text input)
- Degree(s) ... * (Text input: PHD)
- Organization ... (Text input)
- Position ... (Text input)
- Department (Text input)

At the bottom of the form, there is a "Close" button on the left and a "Submit" button on the right, which is highlighted with an orange circle.

17 Enter any additional authors and then click "Save Co-Author List"



The screenshot shows the "EDIT CO-AUTHOR LIST TASK FOR 'TEST - GRAND ROUND'" page. At the top right, there is a "Save Co-Author List" button. Below the title, there is a blue box with instructions: "Please enter your co-authors for this submission. An individual who helped you work on the abstract or someone that you would like to recognize in creation of the submission may be included as a co-author. If you do not wish to include any additional authors, you may click the 'Save Co-Author List' button at the top of the page." Below this is a green "Add a New Co-Author" button. The "Co-Author List" section shows one entry: "1 Test, Test" with a green checkmark and "Profile completed". Below the entry are "Edit Co-Author 1" and "Remove Co-Author 1" buttons. At the bottom of the page, there is a "Save Co-Author List" button, which is highlighted with an orange circle.

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You are now ready to complete the Research Attestation Statements for your submission. Click "Research Attestation Statements"

July 15, 2025

[Test - Grand Round](#)
Submission ID: 2319696
Submission Type: Grand Rounds Presentation
Submission Status: Active

Co-Author List task was successfully completed on Wednesday, January 7, 2026, 4:41 PM

-  **1. Primary Author**
Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add the primary author to this submission.
-  **2. Co-Author List**
Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add co-authors to this submission.
-  **3. Research Attestation Statements**
A series of agreement statements about the research being submitted.
-  **4. Abstract Submission Details - Grand Rounds Presentation**
Submit information about your abstract.

91 days until the submission period closes

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Read and electronically sign the Research Attestation Statements. Click the "I have read and agree to the above terms and conditions" box. Submit your agreement by typing your name and clicking the "Submit Agreement" button.

 EDIT RESEARCH ATTESTATION STATEMENTS TASK FOR 'TEST - ...' [Submit Agreement](#)

You must agree to all of the following statements in order for your submission to be considered.

By submitting this abstract, the corresponding author attests that the research to be presented is:

- A. Original and not previously presented or published.
- B. Research and/or data to be presented were conducted in compliance with institutional guidelines for human or animal research and/or the Helsinki Declaration. We appreciate that many clinicians without an institutional affiliation collect and publish valuable information. By conforming to these guidelines, the corresponding author declares that all human data were collected with participants informed consent.
- C. Disclosure of conflict of interest will be clearly stated in the methods and/or during the presentation. Conflicts of interest include funding sources for the reported study/data or having a financial interest in a test or product or with a company that published a test being investigated.

I have read and agree to the above terms and conditions.

Please indicate your agreement by typing in your full name above

[Submit Agreement](#)

20

You are now ready to input your abstract for your submission. Click "Abstract Submission Details - Grand Rounds Presentation"

Research Attestation Statements task was successfully completed on Wednesday, January 7, 2026, 4:42 PM



1. Primary Author

Completed Wednesday, January 7, 2026, 4:41 PM

Click here to add the primary author to this submission.



2. Co-Author List

Completed Wednesday, January 7, 2026, 4:41 PM

Click here to add co-authors to this submission.



3. Research Attestation Statements

Completed Wednesday, January 7, 2026, 4:42 PM

A series of agreement statements about the research being submitted.



4. Abstract Submission Details - Grand Rounds Presentation

Submit information about your abstract.



5. Upload Images

Upload an image file to support your abstract submission or opt-out.



6. Are you willing to present a poster?

If your submission is not accepted as an Oral Paper Presentation, would you be willing to present a poster?

21

Enter your abstract details. You may edit your title in this step, if needed. You must also select a topic for your abstract from the dropdown options that best describes the nature of your presentation.

Submission Title *

A submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the submission.

Test - Grand Round 15 characters (Max 200 characters)
4 words (Max 75 words)

Topic *

Select a topic that best describes the nature of your presentation.

Aging and Dementia: Other

Grand Round Category *

Select a grand round category that best describes the nature of your presentation (Adult Grand Rounds, Pediatric Grand Rounds).

Adult Grand Rounds

Submission Category *

Please select the most appropriate category for your submission.

Case Study

Objective *

Please review the instructions above for sections to include.

Objective 9 characters
1 word (Max 64 words)

Method *

22

Next, choose the grand round category from the dropdown options. (Adult Grand Rounds or Pediatric Grand Rounds)

Submission Title *
A submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the submission.

Test - Grand Round

15 characters (Max 200 characters)
4 words (Max 75 words)

Topic *
Select a topic that best describes the nature of your presentation.

Aging and Dementia: Other

Grand Round Category *
Select a grand round category that best describes the nature of your presentation (Adult Grand Rounds, Pediatric Grand Rounds).

Adult Grand Rounds

Submission Category *
Please select the most appropriate category for your submission.

Case Study

Objective *
Please review the Instructions above for sections to include.

Objective

9 characters
1 word (Max 64 words)

Method *

23

Next, you will choose a category for your abstract.

Conclusions: Discuss the findings in light of the introduction and specific purpose of this case's unique or classic findings. * indicates a required field

Submission Title *
A submission must have a short, specific presentation title (containing no abbreviations) that indicates the nature of the submission.

Test - Grand Round

15 characters (Max 200 characters)
4 words (Max 75 words)

Topic *
Select a topic that best describes the nature of your presentation (Adult Grand Rounds, Pediatric Grand Rounds).

Adult Grand Rounds

Submission Category *
Please select the most appropriate category for your submission.

Case Study

Objective *
Please review the Instructions above for sections to include.

0 characters
0 words (Max 64 words)

Method *
Please review the Instructions above for sections to include.

24 Click the "Objective" field and type in your objective.

10 characters (Max 200 characters)
4 words (Max 75 words)

Topic *
Select a topic that best describes the nature of your presentation (Adult Grand Rounds, Pediatric Grand Rounds).

Adult Grand Rounds

Submission Category *
Please select the most appropriate category for your submission.

Case Study

Objective *
Please review the instructions above for sections to include.

0 characters
0 words (Max 64 words)

Method *
Please review the instructions above for sections to include.

0 characters
0 words (Max 64 words)

Results *
Please review the instructions above for sections to include.

25 Click the "Method" field and type in your method.

Please select the most appropriate category for your submission.

Case Study

Objective *
Please review the instructions above for sections to include.

Objective

9 characters
1 word (Max 64 words)

Method *
Please review the instructions above for sections to include.

0 characters
0 words (Max 64 words)

Results *
Please review the instructions above for sections to include.

Words: 1 | Characters: 9

91 days until the submission period closes

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26 Click the "Results" field and type in your results.

Please select the most appropriate category for your submission.

Case Study

Objective *
Please review the instructions above for sections to include.

Objective

9 characters
1 word (Max 64 words)

Method *
Please review the instructions above for sections to include.

Method

6 characters
1 word (Max 64 words)

Results *
Please review the instructions above for sections to include.

Words: 2 | Characters: 15

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27 Click the "Conclusions" field and type in your conclusions.

1 word (Max 64 words)

Method *
Please review the instructions above for sections to include.

Method

6 characters
1 word (Max 64 words)

Results *
Please review the instructions above for sections to include.

Results

7 characters
1 word (Max 64 words)

Conclusion *
Please review the instructions above for sections to include.

Conclusion

0 characters
0 words (Max 64 words)

Words: 3 | Characters: 22

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28 Click "Continue"

6 characters
1 word (Max 64 words)

Results *
Please review the instructions above for sections to include.

Results

7 characters
1 word (Max 64 words)

Conclusion *
Please review the instructions above for sections to include.

Conclusion

10 characters
1 word (Max 64 words)

Continue

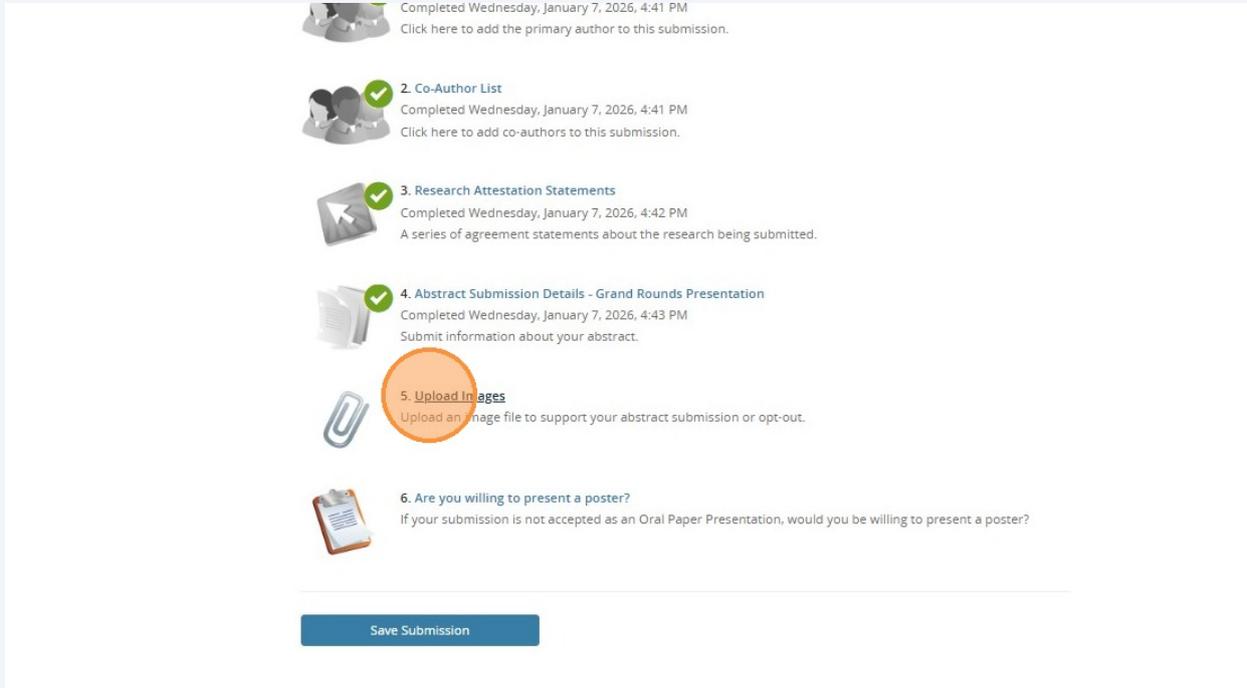
Words: 4 | Characters: 32

91 days until the submission period closes

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You may now upload an image file (.jpg, .png, .gif, .bmp, .pdf) to support your abstract or you may opt-out of uploading an image in this step as well. Images may be tables, figures, charts, or graphs that support the content of your abstract. An image is not required for acceptance. Both submissions with and without images will be given the same consideration. Click on "Upload Images" as shown to begin.



Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add the primary author to this submission.

2. Co-Author List
Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add co-authors to this submission.

3. Research Attestation Statements
Completed Wednesday, January 7, 2026, 4:42 PM
A series of agreement statements about the research being submitted.

4. Abstract Submission Details - Grand Rounds Presentation
Completed Wednesday, January 7, 2026, 4:43 PM
Submit information about your abstract.

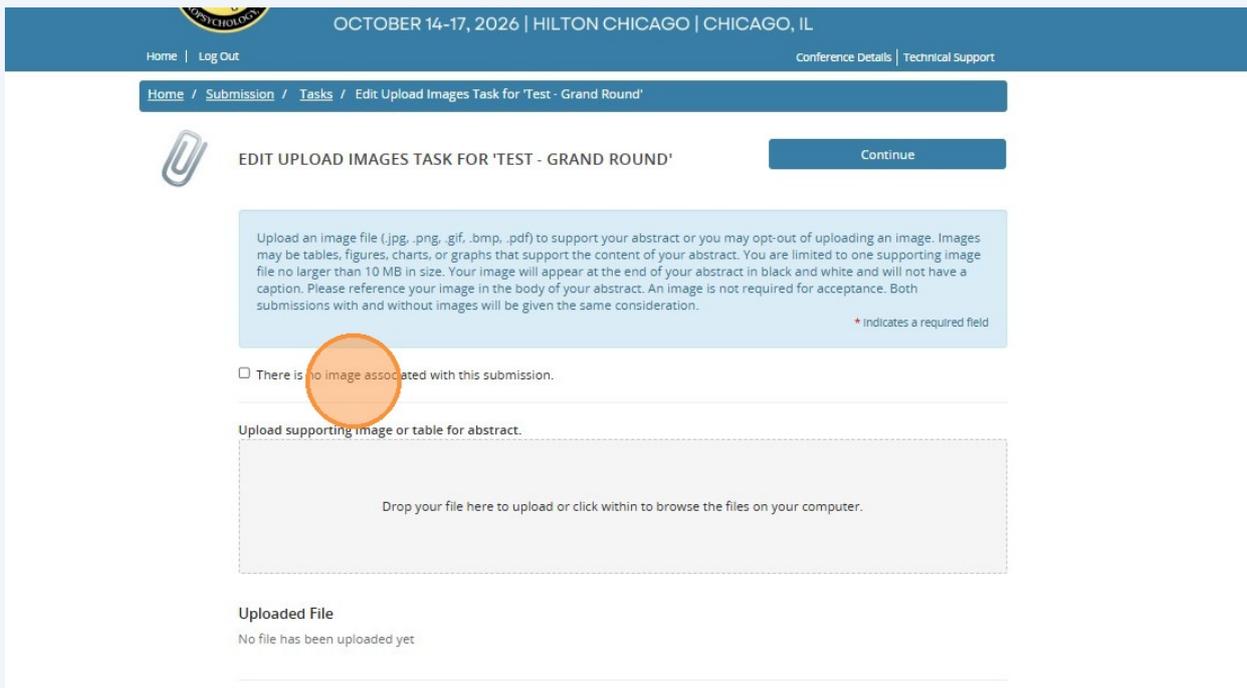
5. Upload Images
Upload an image file to support your abstract submission or opt-out.

6. Are you willing to present a poster?
If your submission is not accepted as an Oral Paper Presentation, would you be willing to present a poster?

Save Submission

30

Upload your image or click the "There is no image associated with this submission" field.



OCTOBER 14-17, 2026 | HILTON CHICAGO | CHICAGO, IL

Home | Log Out | Conference Details | Technical Support

Home / Submission / Tasks / Edit Upload Images Task for 'Test - Grand Round'

EDIT UPLOAD IMAGES TASK FOR 'TEST - GRAND ROUND' [Continue](#)

Upload an image file (.jpg, .png, .gif, .bmp, .pdf) to support your abstract or you may opt-out of uploading an image. Images may be tables, figures, charts, or graphs that support the content of your abstract. You are limited to one supporting image file no larger than 10 MB in size. Your image will appear at the end of your abstract in black and white and will not have a caption. Please reference your image in the body of your abstract. An image is not required for acceptance. Both submissions with and without images will be given the same consideration. * Indicates a required field

There is no image associated with this submission.

Upload supporting image or table for abstract.

Drop your file here to upload or click within to browse the files on your computer.

Uploaded File
No file has been uploaded yet

31 Click "Continue"



EDIT UPLOAD IMAGES TASK FOR 'TEST - GRAND ROUND'

Continue

Upload an image file (.jpg, .png, .gif, .bmp, .pdf) to support your abstract or you may opt-out of uploading an image. Images may be tables, figures, charts, or graphs that support the content of your abstract. You are limited to one supporting image file no larger than 10 MB in size. Your image will appear at the end of your abstract in black and white and will not have a caption. Please reference your image in the body of your abstract. An image is not required for acceptance. Both submissions with and without images will be given the same consideration.

* Indicates a required field

There is no image associated with this submission.

Upload supporting image or table for abstract.

Drop your file here to upload or click within to browse the files on your computer.

Uploaded File

No file has been uploaded yet

Continue

32 Click "Are you willing to present a poster?"



1. Primary Author

Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add the primary author to this submission.



2. Co-Author List

Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add co-authors to this submission.



3. Research Attestation Statements

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Submit information about your abstract.



5. Upload Images

Completed Wednesday, January 7, 2026, 4:43 PM
Upload an image file to support your abstract submission or opt-out.



6. Are you willing to present a poster?

If your submission is not accepted as an Oral Paper Presentation, would you be willing to present a poster?

Save Submission

33

Select whether you are willing to present a poster if your grand round presentation is not accepted.

Home | Log Out

Conference Details | Technical Support

Home / Submission / Tasks / Edit Are you willing to present a poster? Task for 'Test - Grand Round'

EDIT ARE YOU WILLING TO PRESENT A POSTER? TASK FOR 'T... Continue

If your submission is not accepted as an Oral Paper or Grand Rounds Presentation, would you be willing to present a poster? Please indicate your willingness to be considered for a Poster Presentation. * Indicates a required field

1 Poster Presentation? *
Yes, I am willing to be co

Continue

34

Click "Continue"

Home | Log Out

Conference Details | Technical Support

Home / Submission / Tasks / Edit Are you willing to present a poster? Task for 'Test - Grand Round'

EDIT ARE YOU WILLING TO PRESENT A POSTER? TASK FOR 'T... Continue

If your submission is not accepted as an Oral Paper or Grand Rounds Presentation, would you be willing to present a poster? Please indicate your willingness to be considered for a Poster Presentation. * Indicates a required field

1 Poster Presentation? *
Yes, I am willing to be co

Continue

35

You have now completed all of the required steps to submit a grand rounds presentation. Click on the "Save Submission" button on the task list to submit.



2. Co-Author List
Completed Wednesday, January 7, 2026, 4:41 PM
Click here to add co-authors to this submission.



3. Research Attestation Statements
Completed Wednesday, January 7, 2026, 4:42 PM
A series of agreement statements about the research being submitted.



4. Abstract Submission Details - Grand Rounds Presentation
Completed Wednesday, January 7, 2026, 4:43 PM
Submit information about your abstract.



5. Upload Images
Completed Wednesday, January 7, 2026, 4:43 PM
Upload an image file to support your abstract submission or opt-out.



6. Are you willing to present a poster?
Completed Wednesday, January 7, 2026, 4:43 PM
If your submission is not accepted as an Oral Paper Presentation, would you be willing to present a poster?



36

You will now see a summary of your submission. Click "Submit" to complete the process. You can preview your data and make edits if needed with the link at the bottom of the page.

Home | Log Out

Conference Details | Technical Support

Home / Submission / Tasks / Submit

SUBMISSION SUMMARY

[Test - Grand Round](#)
Submission ID: 2319696
Submission Type: Grand Rounds Presentation
Submission Status: Active

You have completed all the required tasks for this submission. Use the "Submit" button to complete your submission.

- 1. Primary Author
Completed - Wednesday, January 7, 2026, 4:41 PM
- 2. Co-Author List
Completed - Wednesday, January 7, 2026, 4:41 PM
- 3. Research Attestation Statements
Completed - Wednesday, January 7, 2026, 4:42 PM
- 4. Abstract Submission Details - Grand Rounds Presentation
Completed - Wednesday, January 7, 2026, 4:43 PM
- 5. Upload Images
Completed - Wednesday, January 7, 2026, 4:43 PM
- 6. Are you willing to present a poster?
Completed - Wednesday, January 7, 2026, 4:43 PM

[Click here for a preview of your submission.](#)

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Your submission is complete and you will be taken back to the login homepage where you can preview your abstract, make edits up until the submission deadline by clicking on the submission title, or submit another abstract.